

Date: 16/03/2020

Dear Parent/Carer,

I realise that this is a worrying and unsettling time for you and your families. To provide some reassurance, I would like to outline some of the steps we are taking in school as part of our Coronavirus action plan.

The Government's Coronavirus advice to schools was issued on Thursday 12th March, we are prepared for and are responding appropriately to the current pandemic. School is open as usual and any decision made in relation to school closure will be in accordance with Government and health authority advice and guidance.

Pupil absences

If your child is exhibiting Coronavirus symptoms, which include a new or continuous cough and/or a high temperature (above 37.8 celsius), they should stay at home to avoid spreading the virus to others, self-isolating for 7-days.

If you have any concerns regarding your child's health, please dial 111 or follow the guidance from Public Health England.

If your child is well and not exhibiting Coronavirus symptoms, they are able to attend school as normal. If a child begins to exhibit Coronavirus symptoms during the school day, they will be isolated and sent home where they should self-isolate for 7-days.

Cleaning and hygiene in school

As outlined in my previous letter to you, the school are supporting children to follow good hygiene practices which include handwashing and sanitisation. Children are encouraged to wash their hands for at least 20 seconds regularly through the day.

We have taken additional measures to our already stringent cleaning processes to help minimise the spread of the virus.

How can you help at home?

Following good hygiene practices is essential, we ask parents to support the school in helping their children to follow good hygiene practices. You should encourage children to wash their hands for at least 20 seconds.

In addition, children should cover their mouth if they cough or sneeze, using a tissue to blow their nose and placing the tissue in the bin afterwards before washing their hands. This will help to prevent the transfer of infection to others.

Adjustments to the school day

The health and safety of children and staff is paramount to us. As a precautionary measure and to help to prevent the risk of the virus spreading, we are implementing the following:-

- Parent/carer assemblies will be postponed;
- Parents/carers evening will be postponed; and
- Ongoing review of school trips and excursions, with some trips and excursions postponed (further details will be communicated to those affected).

Keeping you informed

We will make every effort to keep you informed in relation to developments. We will do this in the following ways:-

- Sending letters home;
- Adding updates to the school website; and
- Sending text messages via the school text messaging service.

To keep you informed it is essential the school hold an up to date mobile number for you. If your mobile number has recently changed and you have not yet informed us, please contact the school office as soon as possible.

We will continue to do our best to carry on as normal and greatly appreciate your support and help at this uncertain time. If you have any questions, please do not hesitate to contact us and we will answer them as best we can. As you can appreciate, this is a new and developing situation for us all and I would like to thank you for your continued support.

Yours faithfully

Headteacher